

Institutional Representatives

OFFICIAL NAST REPRESENTATIVES

NAST corresponds with member institutions primarily through an official institutional representative. Official institutional representatives vote on behalf of the institution, receive original copies of Commission Action Reports regarding accreditation status, and are eligible to hold office in NAST and participate in such activities as accreditation reviews to other applicant institutions.

Eligibility

Each member institution appoints one official institutional representative to the Association. NAST does not stipulate who this representative should be. Normally, accredited institutions appoint the executive leader of the theatre unit; however, other administrators and faculty members with expertise in the discipline may also serve as institutional representatives. Each member institution has one vote in matters of NAST business, generally conducted at the Association's annual meeting; therefore, only the official institutional representative to NAST may vote. The institution may appoint a substitute institutional representative whose vote can be counted if the designated individual cannot attend an annual meeting or a session where votes are taken.

Nature of Position

See "[How to be an Official Institutional Representative to NAST](#)"

Communication

Internal communication is a critical part of the role of institutional representatives to NAST. Further guidance may be found in the NAST [Internal Communications Worksheets](#), each of which focuses on the communication, distribution, and/or use of information flowing between the Association and the institutional representative. *Use of these worksheets is not required by NAST.*

The official institutional representative is an emissary representing both NAST to his or her institution, and the institution to NAST. Both roles are necessary if either is to function effectively.

OTHER REPRESENTATIVES

The Association welcomes all individuals from a member institution who wish to attend any annual meeting and otherwise participate in such functions as standards reviews, projects, and professional development.

ADDITIONAL RESOURCES

Links to additional information and resources especially helpful to new theatre executives may be found on the NAST Web site under [Executives New to NAST](#).