

**REGISTRATION FORM**  
**NATIONAL ASSOCIATION OF SCHOOLS OF THEATRE**  
**SIXTIETH ANNUAL MEETING AND RETREAT FOR ADMINISTRATORS**  
**OF THEATRE PROGRAMS IN HIGHER EDUCATION**  
**Palmer House Hilton — Chicago, Illinois**  
**March 19 – 22, 2025**

Lists of attendees provided in the Annual Meeting and Retreat for Administrators meeting app will include only names of individuals who have registered for a Pre-Meeting Workshop and/or the NAST Annual Meeting by 5:00 p.m. EST on Friday, February 21, 2025.

On-site registration for Pre-Meeting Workshops and the Annual Meeting will begin at 8:30 a.m. on Wednesday, March 19 at the Palmer House Hilton.

Please note: Hotel reservations must be made directly with the Palmer House Hilton.

REGISTRANT'S NAME \_\_\_\_\_

TITLE \_\_\_\_\_ DEPARTMENT/UNIT \_\_\_\_\_

INSTITUTION/AFFILIATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL \_\_\_\_\_ TELEPHONE \_\_\_\_\_

**VOTING DESIGNATION:** *(please check only one)*

- Official Voting Representative of a Member Institution
- Alternate Voting Representative of a Member Institution
- Non-Voting Attendee

**ANNUAL MEETING MATERIALS:**

NAST will offer its 2025 Annual Meeting materials through the use of an electronic meeting app. Attendees will receive an email with instructions for downloading the app prior to the Pre-Meeting Workshops and the Annual Meeting.

**NEWCOMER:**

- First-Time Attendee at a NAST Annual Meeting

**MEETING FEES**

**PRE-MEETING WORKSHOPS** *(optional)*

- New and Aspiring Theatre Administrators in Higher Education ..... **\$150.00**  
*(March 19, 9:00 a.m. – 4:00 p.m., includes a box lunch and refreshments)*
- Seasoned Theatre Administrators in Higher Education ..... **\$ 75.00**  
*(March 19, 9:00 a.m. – 1:00 p.m., includes a box lunch and refreshments)*

**ANNUAL MEETING**

- Annual Meeting and Retreat for Administrators *(March 19 – 22)* ..... **\$225.00**
- Workshop: Preparing for NAST Evaluation *(March 20, 8:00 a.m. – 11:30 a.m.)* ..... **N/C**
- Individual Meetings with NAST Staff *(March 22, 8:30 a.m. – 12:30 p.m.)* ..... **N/C**
- Individual Meetings with Seasoned Administrators *(March 22, 8:30 a.m. – 12:30 p.m.)* ..... **N/C**

**OTHER FEES**

- On-site Registration *(if applicable)* ..... **\$ 25.00**

**Total** \_\_\_\_\_

**SPECIAL REQUIREMENTS:**

- Vegetarian meals requested. *(An electronic card to be used during meal service will be provided within the meeting app.)*

**PAYMENT:**

- Charge \_\_\_\_\_ to my credit card *(Visa, MasterCard, or American Express)*  
 Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_
- A check made payable to NAST is enclosed.
- I will call the NAST National Office (Angie Elkins, 703-437-0700 ext. 125) with my credit card information.  
*(Note: If credit card information is not received within seven business days, NAST will send an invoice for the amount due.)*

**To avoid incurring an additional on-site registration fee, a completed registration form in electronic or hardcopy form must be received in the National Office no later than Friday, February 21, 2025.**

Please return to: ATTN: Meeting Registration — National Association of Schools of Theatre — 11250 Roger Bacon Drive, Suite 21, Reston, VA 20190  
 Email: [annualmeeting@arts-accredit.org](mailto:annualmeeting@arts-accredit.org) Facsimile: (703) 437-6312

NAST EIN number: 22-2273558. *If registering on-site, please bring a completed registration form to expedite the process.*